



MINISTRY OF INTERNATIONAL TRADE AND INDUSTRY
LEVEL 7, MITI TOWER, NO.7, JALAN SULTAN AHMAD SHAH,
50480 KUALA LUMPUR, MALAYSIA.

KIMBERLEY PROCESS CERTIFICATION SCHEME

CHECKLIST

	Yes	No
1. Letter of Application	<input type="checkbox"/>	<input type="checkbox"/>
2. Form KPCS-1	<input type="checkbox"/>	<input type="checkbox"/>
3. Company Registration Form (Form 9 / Form 13)	<input type="checkbox"/>	<input type="checkbox"/>
4. Catalog / Photos of Product	<input type="checkbox"/>	<input type="checkbox"/>
5. Process Flow Chart	<input type="checkbox"/>	<input type="checkbox"/>
6. Commercial Invoice	<input type="checkbox"/>	<input type="checkbox"/>
7. Import Document (Form K1)	<input type="checkbox"/>	<input type="checkbox"/>
8. Export Document (Form K2)	<input type="checkbox"/>	<input type="checkbox"/>
9. Bill of Lading / Airway Bill	<input type="checkbox"/>	<input type="checkbox"/>
10. Packing List	<input type="checkbox"/>	<input type="checkbox"/>
11. KPCS Certificate from Origin Country	<input type="checkbox"/>	<input type="checkbox"/>

FOR OFFICIAL USE

Checked by : _____

Date : _____

FORM KPCS-1

APPLICATION FOR KIMBERLEY PROCESS CERTIFICATE

CONSIGNOR DETAILS:

COMPANY NAME	
PERSON-IN-CHARGE	
COMPANY REGISTRATION NO.	
COMPANY ADDRESS	
TELEPHONE	
FAX	

PRODUCT DETAILS:

DESCRIPTION OF GOODS	
TARIFF CODE	
ORIGIN	
TYPE	
SIZE / CARAT WEIGHT/MASS	
VALUE	

SHIPMENT DETAILS:

PREVIOUS KP CERTIFICATE NO.	
EXPORT DATE	
CONSIGNEE NAME	
CONSIGNEE ADDRESS	

DECLARATION

It is hereby declared that the particulars given are true and complete; the rough diamond being produced/traded is conflict-free.

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Name:

Designation:

Date:

Company Stamp:

FOR OFFICIAL USE

The application is recommended for approval.

KP Certificate No : _____

Name of Verifier:

Date:

Issuance of KP Certificate :

APPROVE / REJECT

Name of Approver:

Date: